

STATUTES OF NORLIGHTS INTERNATIONAL SCHOOL PYP AFTER SCHOOL CARE PROGRAM

1 GUIDELINES

The After School Care Program in Norlights International School Oslo, from here on referred to as ASCP, operates by the school's own statutes.

2 PURPOSE

The After School Care Program (ASCP) is the department for the PYP students of the school, where children are enrolled for care and creative enrichment. The ASCP is a dedicated children's space where we will experience learning, play, support and exploration in a collaborative environment. Activities are creatively based and self-expressive with a balance of imaginative play, visual art, crafts, drama, literature, sports and music.

The ASCP is dedicated to the well-being of each child in our care and works closely with the PYP teaching staff in order to provide the best experience for our children. Our aim is to provide opportunities for discovery in a warm and comfortable setting where attention is on children's needs, ideas, interactions and awareness of their surroundings. We consider our program to be a stepping stone between home and school. By placing your child in the Care Program, you ensure a flexible routine and primary supervision in the hours before and after school, as your family needs demand. ref. Education Act § 13-7 and § 9 A.

3 RESPONSIBILITY AND GOVERNING BODY

The school board is responsible for the ASCP at Norlights International School Oslo. The principal is administratively and financially responsible for the program within limits set by law, regulations, decisions and budget.

4 OWNERSHIP

The ASCP is owned and operated by the Norlights International School Oslo.

5 ADMISSION CRITERION / RECORDING AUTHORITY

Any student attending Northern Lights International School and seeking within the stipulated deadline, fit, ref. Statute Section 2.

Application for space occurs through the application form. Deadline; see item 7. The intake is done by the head of the ASCP, together with the principal. The intake is a Single Decision (Enkeltvedtak) according to the Administration Act (forvaltningsloven).

6 APPEALS

County Governor of Oslo is final appellate.

7 ADMISSION PERIOD AND DISMISSAL OF SCHOOL CARE

Main entry is in the spring before the new school year with a deadline of June 1st. Continuous shooting can happen throughout the year if the staffing and premises allows this. Allocation of space happens by special letters of allocation (individual) and comes from start date to the end of the termination in writing at an earlier date. It must not be applied separately for each school year. The allocated space in the school care can make termination of the place with a deadline of 3 months from the 1st of the following month after the termination was sent. The withdrawal shall be made in writing to the principal at the school.

8 FEES

Fees are determined by the school board. New rates appear as a rule in force from August each year. The invoice for the ASCP is paid full for every month. July is a payment-free month. When 3 payments do not happen within the given deadlines, it may be forwarded to the case for dismissal of space. Although one does not use the space to maximum, it must still be paid for the offer one has accepted.

When a child is picked up too late, a fee of 300 NOK will be charged in the next invoice. An extra single day in the ASCP is 300 NOK per day and will be charged in the next invoice.



9 HOURS

The ASCP runs Monday to Friday, from 07.30 – 08.45 and from school end – 16.45. Families are welcome to pick up their child anytime during ASCP hours. The ASCP will be closed during breaks, red days on the school calendar and when there are no regular lessons.

10 PLAY AND LIVING SPACES

The ASCP has their own room in the school building that they will use in the period between 7.30-8.45 and from school end-16.45. Besides that, the ASCP also uses other rooms in the school building and the outdoor playground.

11 STAFFING AND MANAGEMENT

The principal will be the leader of the ASCP. All the communication with the parents and interests will be via the head of the ASCP. ASCP teachers will be educational skilled workers and can vary due to the need and number of children in the ASCP. The school board must approve amendment of the statutes.

Effective from August 2016.

